Checklist – CAC001M  
Quality Plan (MRTS50)

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| Contractor |  | Date |  | Review No. |  |
| Contract No. |  | Project No. |  | Project Name |  |

| Reference | Requirements | Addressed | Comments / Observations |
| --- | --- | --- | --- |
|  | Project Description, Scope and Major Issues |  |  |
| MRTS50 Clause 5(a) | Statement of quality objectives to be delivered |  |  |
| MRTS50 Clause 5(b) | Specific responsibilities and authorities for the contract |  |  |
| MRTS50 Clause 5(b) | Management procedures for delivery of the works |  |  |
| MRTS50 Clause 5(b) | Process for selection, engagement and control of sub-contractors |  |  |
| MRTS50 Clause 5(c) | Name, qualifications and experience of following Contractor's supervisory personnel: |  |  |
| MRTS50 Clause 5(c)(i) | * Project Manager |  |  |
| MRTS50 Clause 5(c)(ii) | * Project Engineer(s) |  |  |
| MRTS50 Clause 5(c)(iii) | * Contractor's Quality Representative |  |  |
| MRTS50 Clause 5(c)(iv) | * Safety Officer |  |  |
| MRTS50 Clause 5(c)(v) | * Environmental Representative |  |  |
| MRTS50 Clause 5(c)(vi) | * Landscape Representative |  |  |
| MRTS50 Clause 5(c)(vii) | * Surveyor(s) |  |  |
| MRTS50 Clause 5(c)(viii) | * Work Supervisor(s) |  |  |
| MRTS50 Clause 5(d) | Communication processes to be implemented in managing the Contract |  |  |
| MRTS50 Clause 5(e) | Controls to be applied for management of amendments to the Contract Plan documents during the contract |  |  |
| MRTS50 Clause 5(f) | Quality records to be maintained by the Contractor |  |  |
| MRTS50 Clause 5(f) | Quality records to be maintained by the sub-contractors |  |  |
| MRTS50 Clause 5(f) | Quality records to be submitted to the Administrator |  |  |
| MRTS50 Clause 5(g) | Schedules of construction procedures and Inspection and Test Plans including date(s) to be prepared by |  |  |
| MRTS50 Clause 5(A) | Construction procedures nominated in the contract |  |  |
| MRTS50 Clause 5(B) | Lot numbering and identification system |  |  |
| MRTS50 Clause 5(C) | Inspection & Test Plans (ITPs) |  |  |
| MRTS50 Clause 5(C) | Copy of NATA scope of accreditation for the nominated compliance of testing laboratory |  |  |
| MRTS50 Clause 5(D) | Any other specific requirements of the Contract |  |  |
| MRTS50 Clause 5(E) | Interconnection between documents included in the Contract Plan |  |  |

*Delete below section if not required*

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| Audited by: |  | |  | |  | |
| Name |  | Signature |  | Date |  |