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| **C6937** | | | | | **Contract Number:** | | | Type here | | |
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| To | Type here | | | | | GET number | | | Type here | |
| Email/fax number | | | Type here | |
| Total no. of pages | | | Type here | |
| Attention | | | | Type here | | | | | | |
| Sender’s name | | | | Type here | | | | | | |
| Sender’s phone number  (if transmission errors) | | | | Type here | | | | | | |
| RET number (Clause 5.8) | | Type here | | OR | | Initiated by Principal (Clause 5.9) | | | Type here | |
| Number of days claimed | | | Type here | | | EoT granted |  | | EoT refused |  |
| Original date for Completion | | | | | | | | | Type here | |
| Prior authorisation Extension of Time | | | | | | Type here | | | days | |
| Granted this Extension of Time | | | | | | Type here | | | days | |
| Total authorised Extension of Time | | | | | | Type here | | | days | |
| Revised date for Completion | | | | | | | | | Type here | |

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| Authorisation | | | |
| For and on behalf of the Principal | | | |
| Name/Position | Signature | Date | |
| Type here |  | | Type here |
| In accordance with Clause 5.9 of the General Conditions of Contract, an extension of time to the Date for Completion has been refused or partially approved for the following reasons: | | | |
| Type here | | | |